



Cardinal Heenan Catholic High School

Literacy Policy

Key staff:	S Griffiths
Key governor:	
Last reviewed:	Oct 2014
Approved by Governing Body:	<i>A Tremarco</i>
Date:	Oct 2014
Due for renewal:	Dec 2018

'Pupils should be taught in *all subjects* to express themselves correctly and appropriately and to read accurately and with understanding.'

QCA Use of Language Across the Curriculum

OUR AIMS

- To raise achievement of all students at CHCHS
- To ensure consistency within Literacy Across the Curriculum
- To enable students to appreciate the importance of Literacy across the Curriculum and in everyday life after Cardinal Heenan.

Literacy Across the Curriculum - Key Principles

- We appreciate that improved literacy skills are a key factor in raising standards across all subjects.
- Language is the main medium used for teaching, learning and developing thinking, so it is at the heart of teaching and learning.
- Literacy is best taught as part of the subject, not as a separate subject.
- All teachers need to give explicit attention to the literacy needed in their subject.

Current Policy

- Specific subject language displayed in all classrooms and pupils encouraged to use it.
- To continue with LEA advisor in developing action plan to raise literacy levels.
- ❖ *Information about Year 7 cohort reading ages shared with all staff and recorded in staff planners.*
- ❖ *Information re Student Intervention shared with all staff – who and what.*

The Way Forward

As Literacy across the Curriculum becomes embedded across all subject areas, we see our future development as follows:

- 1. Individual Departments have been asked to focus on literacy within their schemes of work and identify areas where they address literacy skills**
- 2. A whole school marking policy has been launched and focuses on marking for pupils' literacy; this is checked and monitored through department and whole school book checks. A literacy book check pro forma has been created and is used during book checks.**
- 3. Revision and re-launch of generic whole school literacy displays to help raise standards across the school. Use of shared area for staff to access.**
- 4. Exam Literacy – departments working with the Literacy Co-ordinator developing strategies and materials to best help students cope with the demands of different key language and writing requirements in exams – particularly with move to Linear and eventual removal of controlled assessments.**
- 5. To establish a reading area within the English hub to promote and facilitate reading activities**
- 6. To establish a 'Literacy Leaders' group which focuses upon sharing best practice and raising standards across the school.**
- 7. Provide training for staff, in the form of twilights, with examples of how literacy can be addressed and promoted in their subject areas.**