



# Cardinal Heenan Catholic High School

## Waste & Recycling Policy

Key staff:	J Asquith
Key governor:	
Last reviewed:	Oct 2015
Approved by Governing Body:	<i>A Tremarco</i>
Date:	March 2018
Due for renewal:	March 2020

## Policy Statement

Cardinal Heenan Catholic High School aims to minimise the production of waste through good purchasing practice, re-use and economic recycling.

## Specific Aims

1. To cultivate a work ethic with a high level of awareness of waste minimisation and recycling within the school community.
2. Promote economy in the use of paper and the selection of print formats and document styles in line with this.
3. Encourage the purchase of recycled materials and those which are suitable for disposal by recycling.
  - a. All waste paper, plastics are to be separated prior to transfer to individual bins within the recycling bin store for collection by a recycling agency / company.
  - b. All waste toners and cartridges are to be stored separately for collection by Toner / print cartridge provider for recycling.
4. Favour suppliers who remove packaging as part of their supply contract and obligations and who operate according to sound environmental principles.
5. Minimise waste by encouraging the exchange, and re-use of equipment and materials amongst faculties.
6. Develop a waste management strategy which accommodates recycling procedures and initiatives.
7. Encourage departments to establish local recycling schemes which are relevant to their individual activities.
8. To remain WEEE compliant in the disposal and recycling of electrical appliances and to remain registered as a hazardous waste disposer.

Signed: \_\_\_\_\_Chair of Governors

Date: \_\_\_\_\_